



## Continuing Education Tracking Sheet

**C.E. Course Requirements effective Sept. 21, 2022**

### **NYS Department of State**

Effective September 21, 2022, all licensees will be required to successfully complete 22.5 hours of approved continuing education that includes at least 2.5 hours on the subject of ethical business practices, at least 1 hour of recent legal matters, at least 3 hours of instruction pertaining to fair housing and/or discrimination in the sale or rental of real property or an interest in real property, at least 1 hour of instruction pertaining to law of agency except in the case of the initial two-year licensing term for real estate salespersons 2 hours of agency related instruction, at least 2 hours of instruction pertaining to implicit bias awareness and understanding, and at least two hours of cultural competency training. Instruction must be completed within the two-year period immediately preceding a renewal.

### **NY Department of State Continuing Education Requirements**

**22.5 Hours Total**

My NYS real estate license renewal date is: \_\_\_\_\_

				Date Completed	# of Hours
Required subjects:		Course name			
Recent Legal Matters	1 hour	_____		_____	_____
Law of Agency*	1 hour	_____		_____	_____
Cultural Competency	2 hours	_____		_____	_____
Implicit Bias	2 hours	_____		_____	_____
Ethical Business Practices	2.5 hours	_____		_____	_____
Fair Housing	3 hours	_____		_____	_____
Elective courses		11 hours		_____	_____
_____		_____		_____	_____
_____		_____		_____	_____
_____		_____		_____	_____
_____		_____		_____	_____
Total:		22.5 hours			

**\* If this is your FIRST renewal, you will need 2 hours of law of agency (not 1)**